Appointment

From:	Ex. 6 Personal Privacy (PP)
Sent:	6/3/2020 6:45:20 PM
Subject:	Prioritization Conversation
Location:	Skype Meeting; Ex. 6 Personal Privacy (PP)
Start:	6/4/2020 5:00:00 PM
End:	6/4/2020 6:00:00 PM
Show Time As:	Busy

Hi All,

We would like to discuss NCMB's suggestion for prioritization and its tracking and get your input.

Big picture is to have CCD bin cases into a few categories that are in a set order for RAD to work on. Then have sub-categories that RAD can use to determine priorities within each bin.

CCD Bins
1. Expected Based On SNUR
2. Expected Consent Order / Unilateral Order (with company agreement)
3. Expected Not Likely (straight/follow up SNUR)
4. All others

Possible sub-categories
1. Deep Dive
2. Low Hanging Fruit
3. LOE
4. Lung Tox
5. DRM date (oldest to newest)

Extra Discussion Items
1. Prioritization information is included in current tracking sheets or a separate sheet?
2. Rework of a recently completed case (as long as no new information) should be at the front of the line?
3. Narrow the definition of a Hair on Fire case that gets to jump the line - Only cases raised by OCSPP IO as necessary to complete right away
   a. Jumping the line: Once a RAD reviewer starts a case, we want to recommend that the reviewer is allowed to complete that case before being pulled to work on a crisis "hair on Fire" or other "crisis of the moment". We realize that there are times when an emergency occurs and the reviewer will have to stop work to work on something else but we think this should be the exception rather than the rule. It seems like have a lot of 'almost' done cases that have been put aside because of the "priority of the moment" which is an ever moving target and inefficient.

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